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Chief, Tokyo Bureau

8 September 1948

Chief, FBIS

Tokyo Letter 23 August 1948

1. Reference Korean monitoring, there is no objection to paying the Korean staff overtime for as many hours per week as they can efficiently work, provided that any long-term overtime schedule is reflected in your quarterly estimate of obligations. Suggest you investigate the possibility of obtaining linguists from Seoul if Tokyo sources are exhausted. Authority to pay transportation to Tokyo could probably be obtained.

2. Reference editorial schedule, there is no objection to paying overtime for a 48-hour editorial week during annual leaves, if such overtime is necessary to meet the prescribed schedule.

3. Neither the duties of the Tokyo administrative position nor Martin's performance so far as observable from here offers justification for reclassification to CAF-9. If you desire to press this recommendation, it will be necessary to demonstrate either:

a. That administrative duties in Tokyo are of a distinctly more complex and difficult type than in other FBIS field bureaus, and that Martin has performed them competently for more than ninety days; or

b. That non-administrative duties of a high order require more than 40% of Martin's time, and the T/O should be rewritten to include them.

L. K. WHITE

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Admin.
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